

**TOWN OF MARION
PLANNING BOARD
May 18, 2015
Main Conference Room
Marion Town House
Two Spring Street**

MEMBERS PRESENT: Rob Lane, Chairman
Rico Ferrari, Vice-Chairman
Norm Hills, Clerk
Jennifer Francis
Eileen Marum
Mike Popitz
Steve Gonsalves

MEMBERS ABSENT: None Absent

BOARD ASSISTANT: Terri Santos

ALSO PRESENT: None Present

Commencement – Vice Chairman Hills called the regular meeting to order at 7:00P.M.

Reorganization of the Board

Chairman

Vice Chairman Hills noted that any nomination does not have to be seconded.

Vice Chairman Hills asked for nominations for Chairman.

Member Marum motioned to nominate Vice Chairman Hills as Chairman.

Member Gonsalves motioned to nominated Clerk Lane as Chairman.

Member Francis nominated Member Popitz as Chairman. Member Popitz declined the nomination.

Vote for Vice-Chairman Hills as Chairman

Vote: 3-4-0 Note: Members Lane, Ferrari, Popitz, Gonsalves voted nay

Vote for Clerk Lane as Chairman

Vote: 4-3-0 Note: Members Hills, Francis, Marum voted nay

Vice Chairman

Chairman Lane asked for nominations for Vice-Chairman from the Board.

Member Gonsalves motioned to nominate Member Ferrari as Vice-Chairman.

Member Francis motioned to nominate Member Hills as Vice-Chairman.

Vote for Member Ferrari as Vice-Chariman

Vote: 4-3-0 Note: Members Hills, Francis, Marum voted nay

Clerk

Chairman Lane asked for nominations for Clerk from the Board.

Member Francis motioned to nominate Member Marum for Clerk.

Vice-Chairman Ferrari motioned to nominate Member Hills for Clerk.

Vote for Member Marum as Clerk

VOTE: 3-0-4 Note Members Lane, Ferrari, Popitz, Gonsalves abstained

Vote for Member Hills as Clerk

VOTE: 5-0-2 Note: Members Gonsalves, Ferrari abstained

Southeastern Regional Planning and Economic Development District Representative (SRPEDD)

Eileen Marum

Community Preservation Commission Representative

Mike Popitz

Master Plan Subcommittee Representatives

Co-chairs: Clerk Hills and Vice Chairman Ferrari

Member Francis asked to be considered to be a representative on the Master Plan Subcommittee. Chairman Lane stated that it would be noted by the committee and addressed a later date.

Chairman Lane requested that all correspondence go through the planning office and noted that he would approve all agenda items. He requested that Clerk Hills complete the outstanding Board minutes that have not been approved noting that the format would probably change. He announced that the next set of minutes will be approved for format and accuracy; thereafter the format will not be subject to debate.

Old/New Business

Clerk Hills noted that a letter of request for increase in parking had been received from the owners of the Eastern Bank property. Chairman Lane noted that they would need to request to meet for a discussion.

Member Marum requested that any Members that go to meetings give a written and oral report to the Board that way the residents watching the meetings will know what the representatives are doing. Chairman Lane suggested that they can make a written report and they will address each item separately as to if a presentation should be given to the Board.

Member Marum requested that the Members not look at their cell phones. Chairman Lane agreed but did not see that it was an issue if there is an issue in the future and it will be addressed then.

Member Marum commented that she would like to see the minutes posted on line after they are approved and would like to have the meeting minutes from the prior meeting ready for approval at the next meeting. Chairman Lane noted that he would monitor the progress, although there have been computer issues in the past that have delayed the production of minutes and posting on line.

RFP Part – Time Planner

Chairman Lane noted that the money was approved at Town Meeting for the Part time planner position and Member Hills and Member Ferrari of the Master Plan Committee are working on filling the position.

Update – RFP for Engineering Services

Chairman Lane noted that four engineering firms have provided submittals to the RFP and suggest postponing discussion until the next meeting to provide time for the Board to review the submittals.

Update – Master Plan

Vice-Chairman Ferrari explained that the Subcommittee is moving forward getting representatives from Town Committees and from the public. They are considering specific planning groups. A meeting with all Town departments will be scheduled.

Approval of Minutes

No Minutes to approve.

Approval of Bills

Motion made by Member Popitz to approve the bill in the amount of \$29.00 for Gateway Printing for the Planning Board date stamp, seconded by Member Marum.

Motion made by Clerk Hills to adjourn, seconded by Member Marum at 7:22P.M.

VOTE: 6-0-0

List of Documents Received:

SRPEDD letter dated March 26, 2015 requesting annual appointments

Bill: \$29.00 for Gateway Printing for the Planning Board date stamp

Research of Minutes Requirement from Vice-Chairman Hills dated May 7, 2015

Note: The documents, reports, correspondences, submittals, notices, exhibits are a part of the official record along with these minutes.

Respectfully Submitted,

Norm Hills, Clerk